

CALL FOR COMPETITIVE OFFER

1. Branch of Vietnam Airlines JSC in Myanmar at need to audit service for fiscal year 2017-2018.
2. The bidder may obtain more information from VN by the following address:

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|-----------|--|
| Name : | Branch of Vietnam Airlines JSC in Myanmar |
| Address : | Unit 5, 8 th Floor, Tower 1, Myanmar Plaza, 192 Kabar Aye Pagoda Road, Yangon, Myanmar. |
| Contact : | Mr. Nguyen Danh Minh |
| Email : | minhngd@vietnamairlines.com |
| Phone : | +95 1 255066 |
| Fax : | +95 1 255086 |

Yangon, 23rd May, 2018

**General Manager of Branch of Vietnam Airlines JSC
in Myanmar**



Nguyen Huy Duc

REQUEST FOR BIDDING DOCUMENTS

**Package: Vietnam Airlines Auditing Services for fiscal year
of 2017 – 2018**

Yangon, 23rd May, 2018

**General Manager of Branch of Vietnam Airlines JSC in
Myanmar**



Nguyen Huy Duc

1. Package's content

Vietnam Airlines Branch in Myanmar (VNA) would like to invite the Bidders to participate in the competitive offer for supply **“Vietnam Airlines auditing services for fiscal year 2017 – 2018”**

2. Scope of supply

The scope of supply includes:

- Quantity: 01 Package Service;
- Content: Good credit company, legal auditing license.

3. Contents of Letter of Bid

Letter of Bid by Bidders shall include the following contents:

- General information about Bidders.
- Details of offer prices and term applied.

4. Offering price

Offering price is the price quoted by bidder in the Bidding Price after deducting the discount (if any). The price offered shall include all necessary costs for implementing the bidding package, meeting the requirement of Request for Competitive Offer. The offering price should be in USD.

5. Deadline for Letter of Bid

Letters of Bid should come to VNA before 16:00, dated 28th May 2018. The Letter of Bid coming after the deadline of submission shall be non-responsive and rejected by VNA.

6. Clarification of Letter of Bid

During evaluating progress, VNA may request the Bidders to clarify some content in their Letter of Bid and ask for supplementing documents in case of insufficiency. The clarification shall not result in any change of the main contents or quoted price of the Letter of Bid.

7. Evaluation of Letter of Bid

a) Evaluation of partner legal identity (pass/no pass):

- Entity information (address, email, phone numbers);
- Legal auditing license;

b) Evaluation of technical requirement:

- Number of auditor: At least 3 CPA auditors;

- Business Experience: At least 5 years.
- Number of customers: At least 50 customers.

c) Evaluation by contract value.

Price quotes

The winning bidder will be chosen if they offer lowest price. If two bidders offer a same price, other factors will be considered on the basic the more the better"

8. Announcement of the bid result

VNA announces the final result to all Bidders after a written approval of the bid.

9. Negotiation, completion and signing of the contract

VNA negotiate and complete contracts with Bidders winning bid.

10. Sanction on violation in bidding

Those Bidders having any action violating the Myanmar Law of Competitive offer may be punished as regulated in Myanmar Bidding Law, revised laws and other relevant legal laws depending on the level of violation.