

Hanoi, 04<sup>th</sup> Sep 2020

**SUBJECT: TENDER FOR JET FUEL SUPPLY TO VIETNAM AIRLINES**

Dear Sirs or Madams,

We would like to send you the warmest greetings and invite you to submit competitive offers for supplying Jet Aviation fuel for period of each airport (or location) listed in *The Appendix 1 – Scheduled locations for fuel tender*.

Please find attached the general terms & conditions of tender and the approximate volume of Jet fuel to be consumed by Vietnam Airlines at each location, by which you are obliged to correctly give the official quotations at competitive price and good conditions. Your official proposals is required valid until **31<sup>st</sup> Oct 2020** (inclusive).

You please send your official proposals by mail or email until **12pm Hanoi time on Wednesday, 09<sup>th</sup> Sep 2020** to the address as follows:

Attn: Mrs Nguyen Thi Hien  
Deputy Director - Supply & Material Management Department  
Vietnam Airlines JSC (VNA)  
200 Nguyen Son Str., Long Bien Dist., Hanoi city, Vietnam.  
Tel: 84-24-38732 732 ext.2075  
Email: [hiennt@vietnamairlines.com](mailto:hiennt@vietnamairlines.com);  
Cc : Ms. Dang Thi Thanh Lieu, Email: [lieudtt@vietnamairlines.com](mailto:lieudtt@vietnamairlines.com)

You would be so kind to confirm when you receive this invitation letter and the relevant attachments.

Thank you very much for your cooperation and look forward to your official offers.

Yours Sincerely,



**Mrs. Nguyen Thi Hien**  
**Deputy Director of Supply & Management Dept.**

The Attachements:

1. Fuel Tender Terms & Conditions ( 6 pages)
2. The Appendix 1 – Scheduled locations for fuel tender (1 page)
3. Form B-1 Insurance Commitment (1 page)
4. Form A-1 Tender Form (1 page)
5. Form Supplier Application SQ-F05-02 (5 page)